

**University of Florida College of Medicine  
Program Evaluation Committee  
Monday, July 10, 2023**

**Attendees (via ZOOM)**

Phuong Huynh (Co-Chair), Heather Harrell (Co-Chair), Laura Guyer, Melanie Hagen, Ashleigh Wright, Elisa Sottile, Kathy Green, Lynne Meyer, Maureen Novak, Joe Fantone, Nayelah Sultan, Colleen Kalynych, Brad Bruggeman, Nicholas Ma

Recorded by: Caitlin Kenyon

Minutes by: Caitlin Kenyon

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Dr. Huynh called the meeting to order at 12:02pm

**Updates**

**Review EOY Survey Data for 2022-2023**

- About 50% response rate across 3 years that completed the survey
- Overall satisfaction a little lower than last year, will continue to monitor
- Phase 1 strengths and opportunities for improvement reviewed
- Increase in satisfaction across Threads and Health Systems Sciences
- Clerkship prep satisfaction reviewed
- Phase 2 strengths and opportunities for improvement reviewed
- Recommendations and feedback from CPESA reviewed

**Guidelines for the Clerkship Grading Committees**

- Grading committee structure varies from clerkship to clerkship, want to standardize
- Suggested that committee should include members from each site
- Recommendations for grade adjustment reviewed
- Office of Programmatic Assessment needs to have role in clerkship grading while still giving clerkship graders autonomy
- Grading Cut Off tool discussed

**Curriculum Retreat Follow-up: piloting Programmatic Assessment**

- Potential ILOs to be assessed longitudinally

**Action Item:**

- Review Clerkship Grading Guidelines and reach out if any suggestions for grading committee

Meeting ended at 12:45pm

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Next Meeting: Monday, August 14, 2023 / 12pm – 1pm

Via ZOOM -

[https://ufl.zoom.us/rec/play/vPX9pDnSuGZN\\_tlw1glhC5K6q\\_tmkgHJTF7zdaxMykppleWMLEaYCRA9G-5266b41IoYB4KxHHu7cr\\_9.4Ds3zMTsTmPGrZAG?canPlayFromShare=true&from=share\\_recording\\_detail&continueMode=true&componentName=rec-play&originRequestUrl=https%3A%2F%2Fufl.zoom.us%2Frec%2Fshare%2FgQo76OqdBxCfR6oMoTdY8eyzrn7FFyKDvAYkopuEkXtXTZhxHJsXfsNOdA1\\_z2v.k8nrAtxu6FnxBqSz](https://ufl.zoom.us/rec/play/vPX9pDnSuGZN_tlw1glhC5K6q_tmkgHJTF7zdaxMykppleWMLEaYCRA9G-5266b41IoYB4KxHHu7cr_9.4Ds3zMTsTmPGrZAG?canPlayFromShare=true&from=share_recording_detail&continueMode=true&componentName=rec-play&originRequestUrl=https%3A%2F%2Fufl.zoom.us%2Frec%2Fshare%2FgQo76OqdBxCfR6oMoTdY8eyzrn7FFyKDvAYkopuEkXtXTZhxHJsXfsNOdA1_z2v.k8nrAtxu6FnxBqSz)