

**University of Florida College of Medicine  
Program Evaluation Committee  
Monday, June 12, 2023**

**Attendees (via ZOOM)**

Phuong Huynh (Co-Chair), Heather Harrell (Co-Chair), Laura Guyer, Melanie Hagen, Chris Robinson, John Aris, Ashleigh Wright, Elisa Sottile, Grant Harrell, Kathy Green, Lynne Meyer, Maureen Novak, Shelby Collins

Recorded by: Sandi Reveille

Minutes by: Caitlin Kenyon

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Dr. Huynh called the meeting to order at 12:00pm

**Updates**

**Review EOY Survey Data for 2022-2023, MS1, MS2, MS3**

- About 50% response rate
- Committee tasked with reviewing the report and identifying themes and key issues that need to be worked on.

**Break out rooms were divided as follows:**

- Phase 1 Curriculum: Hagen, Aris, Wright, Collins, Novak
- Phase 2 and HSS: Sottile, Meyer, Harrell, Guyer, Robinson
- Kathy floated between groups



**Return from breakout groups and report on findings**

- Phase 1: Opportunities for improvement included: 1) Communicating with students that COM is trying to implement what they are asking for. 2) Recommended action plans- a) make more assessment items step 1 style b) add more step1 practice questions for each classroom activity c) use the usmle content outline as a guide to phase 1 curriculum d) trying to find a mechanism to hold departmental chairs accountable for quality of classroom educational activities 3) integration and reinforcement of knowledge, flash backs and flash forwards used more frequently 4) Would be helpful to have a “You Said, We Did” for the whole year.
- Phase 2: 1) Utility of the med ed programs 2) objectives to support learning 3) Adequacy of health education and maintenance 4) Assessment and system feedback 5) Non-standardized grading process was an issue 6) Need for more fair and useful objective assessment tools 7) adequacy of education to manage disease. 8) Classes of 25 and 26 have not seen enough patients yet 9) Need to add more objective methods for grading assignments. This includes getting all faculty on same page.10) Incorporate EKG practice

**Action Item:**

- Make a You Said We did for this year and send it out
- Do an internal inventory on assessment methods and assess if other clerkships need to use similar methods
- Need for a robust intern 101 orientation
- Working on a grade adjustment guideline

Meeting ended at 1:00pm

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Next Meeting: Monday, July 10, 2023 / 12pm – 1pm

Via ZOOM -

[https://ufl.zoom.us/rec/play/vPX9pDnSuGZN\\_tlw1glhC5K6q\\_tmkGhJTF7zdaxMykppleWMLEaYCRA9G-5266b41IoYB4KxHHu7cr\\_9.4Ds3zMtsTmPGrZAG?canPlayFromShare=true&from=share\\_recording\\_detail&continueMode=true&componentName=rec-play&originRequestUrl=https%3A%2F%2Fufl.zoom.us%2Frec%2Fshare%2FgQo76OqdBxCfR6oMoTdY8eyzn7FFyKDvAYkopuEkXtXTZhxxHJsXfsNOdA1\\_z2v.k8nrAtxu6FnxBqSz](https://ufl.zoom.us/rec/play/vPX9pDnSuGZN_tlw1glhC5K6q_tmkGhJTF7zdaxMykppleWMLEaYCRA9G-5266b41IoYB4KxHHu7cr_9.4Ds3zMtsTmPGrZAG?canPlayFromShare=true&from=share_recording_detail&continueMode=true&componentName=rec-play&originRequestUrl=https%3A%2F%2Fufl.zoom.us%2Frec%2Fshare%2FgQo76OqdBxCfR6oMoTdY8eyzn7FFyKDvAYkopuEkXtXTZhxxHJsXfsNOdA1_z2v.k8nrAtxu6FnxBqSz)